

Bellingham Theatre Guild Play Proposal Worksheet

This PDF worksheet is editable, and your information can be saved as you prepare your proposal. Download or save to your computer to use this function.

This worksheet is not to be used as a proposal submission form—you must copy and paste this information into the online submission form to make an official proposal. Full information on submitting a proposal is available on the website.

After submitting the official proposal via the online form, follow the procedures described on the website for submitting scripts or supporting materials.

Contact the Play Selection Chair at vprod@BellinghamTheatreGuild.com if you have any questions about anything on this form.

Your Name (as it should appear in publicity)

Your Mailing Address

Phone

Email

Please Indicate Appropriate Slots for Your Proposal

Opener

Holiday

Winter

Spring

Closer

Play Title

Authors/Lyricists/Composers (exactly as credited on script)

Publisher

Link to show page on publisher’s website:

Play Genre(s)

Brief Show Synopsis (60-100 words; to be used as basis of publicity blurbs, ads, etc.)

Your Concept of the Production

(A director's concept is an overall unifying vision of the visual and performance elements of a script and is a necessary tool to help the Play Selection Committee understand how you'll successfully bring this show to our volunteer amateur stage.)

Some questions you may answer to get you started: *What do you love about this play? What mood do you wish to evoke? What do you want the audience to feel or experience when they watch your version of the play? What about your version of this play may be different from other versions?*

Describe the Set

Describe the Costumes

Describe the Lighting and Sound

Explain Any Extraordinary Elements of This Production (props, special effects, unique demands, etc.)

Are There Any Content Warnings for Your Show?

A content warning lets an audience know of any challenging material or effects that may concern them. Typical warnings include adult language, gunshots, mature subject matter, sexually suggestive material, not appropriate for children, strobe lights, etc.

Cast

No. of Women Age Range

Special Skills Needed

No. of Men Age Range

Special Skills Needed

How many included above are Preteen Children?

Special Skills Needed

How many included above are Teens?

Special Skills Needed

Chorus? Yes No

If yes, how many people?

Audition Statement for Publicity

We will use this copy as a basis for auditions publicity. List special needs, required talents, preparations, clothing/shoes, music needs, etc.

Your Production Staff

Add confirmed names for your production team.

Co-Director

Assistant Director

Choreographer

Musical Director

Set Designer

Costumer

Light Designer

Sound Designer

Props Master

Stage Manager

Assistant Stage Manager

Light Operator

Sound Operator

Makeup

Hair

Other Staff Not Listed

Budget

The BTG Board sets the budgets for shows. Straight plays tend to run \$3-6K; Musicals \$7-\$10K. Please list any unusual costs you think your show may require.

Do you know the following costs?

Royalties \$

Scores \$

Scripts \$

Rentals \$

Other costs for the Board to consider: