## How to Propose a Show at BTG (2026–2027 Season)

Thinking of directing a play or musical at Bellingham Theatre Guild? Here's a simple step-by-step guide to help you through the proposal process!

#### Step 1: Start Online

- Visit https://bellinghamtheatre.com
- Scroll to the bottom of any page and click "Direct a Play"
- Review the 2026–2027 Season Calendar to see available slots
- Download and review the **Submission Form** to see what questions you'll need to answer

# **Step 2: Do Your Research**

Before filling out the form, gather some key information about your proposed show:

- **Publisher** (who holds the rights?)
- Script details (form, availability, edition/version if options exist)
- Cast requirements
- Scenic and technical needs
- Are non-professional performance rights available?

#### Step 3: Build Your Team

Start thinking about who you'd want to work with:

- Designers
- Stage Managers
- Key crew members

Also, write a **publicity blurb** describing the show. (If your show is selected, this may be used in BTG promotions.)

### **Step 4: Submit Your Proposal**

- Fill out one submission form per show (limit: 3 submissions per season)
- Prepare to submit two (2) copies of the acting edition of the script along with music as needed

- No photocopies of protected materials
- If only available as a perusal (digital or print), contact Rights & Royalties (info below) to confirm

### **DEADLINE: December 2, 2025**

Submit scripts and any additional materials (CDs, sketches, reviews, resumes, etc.)

- Drop-off: **BTG Lobby, 5–7 PM**
- Need to deliver earlier? No problem—just reach out to make arrangements.

## Need Help?

### Looking for crew or designer recommendations?

Joe Urdiales, Vice President of Production vprod@bellinghamtheatreguild.com

### **Rights & Royalties**

Sean Walbeck sean@gigglewax.com (360) 647-9242

### **Extras & Resources**

• A list of previously proposed plays is available on the "Direct a Play" page.

# Questions?

Feel free to contact Joe Urdiales (VP of Production) at:

vprod@bellinghamtheatreguild.com